



Asmuyao Community School
 P.O. Box 7514 Tamuning, GU 96931
 Office: (671) 475-9276 Fax: (671) 477-1479
 Email: mainoffice.acs@gmail.com

STUDENT REGISTRATION

FOR OFFICIAL USE ONLY			
ACS#: _____	FALL / SPRING / SUMMER: _____		
Enrollment Date: _____	Completion: _____	2 Week Extension: _____	

Student Name: Last	First	MI	Current School	Grade
Date of Birth	Age	Gender	Ethnicity	Language at Home
Mailing Address			Email Address	
Contact No.	Alternate No.	Monitor's Name	Monitor's Contact Number	

Mother's Name	Contact No.	Alternate No.
Father's Name	Contact No.	Alternate No.

NOTE: REGISTRATION, BUILDING AND TUITION FEES ARE NON REFUNDABLE

SELF-PAY	SCHOLARSHIPS ACS COUNSELOR'S	WORK	AJC/JOB	PROGRAMS Alternative Pathway Pregnancy	ROTARY
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EDUCATIONAL OBJECTIVE (REASON FOR ATTENDING ACS)		
Referred by District School	Complete courses for HS Diploma	Elem/Middle School Enrollment
Fulfill Current Grade Level School	Credit Advancement	Military/GED Transition

COURSE ENROLLMENT			
Course Code	Course	Credit	

NOTE: Course changes can ONLY be made within 2 weeks after date of registration.

COURSE DROPPED	COURSE ADDED	DATE	INITIAL

Registered by: _____

Date: _____



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COMMITMENT FORM

STUDENT COMMITMENT

I, _____ commit to the following:

- _____ Complete registration and secure all course materials required.
 Complete required pre-assessments (DORA, CCS, and K12) and secure all test materials.
- _____ Attend **New Student Orientation** with monitor on _____ at 5:30 pm.
- _____ Attend consultation sessions with teachers once a week and fulfill required independent study hours per course.
 Must submit work to be counted towards attendance for each course enrolled.
Complete 60 hours of Independent Study per 0.5 credit and 120 hours per 1.0 credit.
 Submit an **Independent Study Log** upon completion of the semester to verify hours per course. Log must be signed by monitor acknowledging hours completed.
- _____ Be **PROACTIVE** in ensuring my success at ACS.
 Ensure student portfolio and independent study are completed weekly and signed by monitor.
 Adhere to all school rules and regulations.
 Seek additional assistance with course work as needed.
 Schedule exams with teachers.
 Request for extensions in course completion with teachers if needed before the ending of the 18th week completions.
 Allow teachers 2 weeks after the Final Exam for teachers to submit final grade.
- _____ Complete clearance from Asmuyao Community School
 Submit an Independent Study Log and Student Portfolio for each course. Ensure monitor's signature is on all documents.
 Ensure that **ALL FINANCIAL OBLIGATIONS** and paid in full to be able to receive transcripts/diploma.
 Complete Post Assessments, if applicable.
 Complete ACS Online surveys.

 Student Name (Print)

 Student Signature

 Date

ASMUYAO COMMUNITY SCHOOL COMMITMENT

It is our commitment to provide ALL students with an opportunity for Independent Study that will lead to the fulfillment of guardianship requirement while providing knowledge, skills and abilities that will prepare them for the real world of work and beyond.

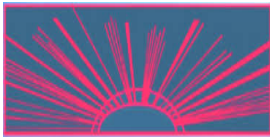
In addition, to promote a successful learning environment, the ACS staff will:

- _____ Be available during schedule hours, email, phone calls or by appointment.
- _____ Provide guidance during registration and orientation.
- _____ Assist students with course work when requested.
- _____ Provide any necessary documentation students need during their study at ACS.
- _____ Provide grades, transcripts and diploma accordingly.
- _____ Ensure a friendly, non-threatening atmosphere conducive to learning.

 ACS Staff Representative (Print)

 ACS Staff Representative Signature

 Date



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COMMITMENT FORM

MONITOR COMMITMENT

I, _____ commit to providing the following

- _____ Provide all necessary materials required by Asmuyao Community School.
- _____ Provide a conducive learning environment.
- _____ Be present, supportive and engaged in the registration and orientation process.
- _____ Monitor students weekly hours, sign his/her Independent Study Log and Student Portfolios
- _____ Notify ACS staff of any concerns that may affect the student's attendance/performance.
- _____ Ensure all financial obligations are paid in full accordingly.

STUDENT RELEASE REQUEST

Acting on behalf of the student (under the age of 18 years), consent is given for the following:

- _____ The student will be able to complete surveys required by ACS exit procedures and Accreditation requirements.
- _____ ACS will be allowed to use photos of student during his/her course of study at the school site.
- _____ ACS will be granted permission to publish photos for school related activities and social media.

PROMMISARY NOTE

A payment of two hundred fifty dollars (\$250.00) is required and due upon registration at Asmuyao Community School prior to the start of course(s) of study. All other fees (tuition, lab and textbooks if needed) may be acceptable in two (2) partial payments. Additional fees may be charged if applicable (exams, transcripts, expediting for transcripts, diploma, no show for exams or lab, tutoring and /or returned check fees)

I, _____ (Guarantor) hereby acknowledge my financial obligation of _____
 For the enrollment of _____ during the Fall/Spring/Summer Semester 20_____, at
 Asmuyao Community School (ACS). I promise to pay ACS the balance of _____ in two partial payment installments
 as indicated on the FINANCIAL COMMITMENT form on file. In the event that I default on my financial obligations at the
 time the scheduled payments are due; the course(s) of study may be on hold for the student under my care or transcripts
 will be withheld until financial obligations are cleared in full. I understand that I must fulfill all financial obligations regardless
 of the student's academic standings once ACS has rendered services.

 Guarantor Name (Print)

 Guarantor Signature

 Date



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FINANCIAL OVERVIEW

Student Name (Last, First, MI)		Contact Number	Current High School	ACS Initial
Orientation Date	Monitor's Name	Monitor Contact No.	Semester/ Year FALL/ SPR/ SUM	Completion Date

TEXTBOOKS							
DATE	BOOK TITLE	BK#	DEPOSIT	ACS REP	RETURN DATE	REFUND	ACS REP

ACS FEES			
ACS Initial	Mandated Fees		Tuition Fees
	Building Fee (\$100)		_____ credits x \$70/0.5
	Registration Fee (\$150)		Language Lab (&75)
	Lab Fee (\$50/0.5)		Guam History/Chamorro Lab (\$25/0.5)
	CCC & DORA (\$25)		MANDATED & TUITION TOTAL

PROMMISARY OBLIGATION						
	DUE DATE	Amount due	Amount received	Date received	Balance Owed	ACS Initial
Initial Fee						
1st Partial						
2nd Partial						

CPV/ May 2019 - revised

 Guarantor Name (Print)

 Guarantor Signature

 Date

Transcript picked up by _____ Date: _____ Issued By: _____

Name on Diploma: _____ Grad Date: _____

Diploma Fee _____ Date Paid _____ Received By: _____